



## **Field Organizer**

### **Sweetwater County**

#### **Job Summary**

The Wyoming Democratic Party is hiring a full-time organizers in Sweetwater County. Organizers should be high energy, outgoing, enthusiastic, and willing to work long hours. Organizers will be responsible for executing the county-wide field plan within their assigned turf and will report to the State Executive Director. As the local face of the Wyoming Democratic Party, organizers must possess strong social skills, a desire to elect Democrats, and an enthusiastic attitude.

Organizers will be expected to relocate to Rock Springs or Green River, Wyoming. Organizers must possess reliable transportation, a valid driver's license, and most importantly the ability to be self-directed and to function independently.

Experience as an organizer is desirable, but training will be held for all staff and those seeking their first job in politics are encouraged to apply.

#### **Responsibilities and Duties**

- Identify, recruit, and train groups of volunteers to conduct voter contact, registration, and more
- Lead/train volunteers through the various phases of the campaign
- Ensure accurate collection and entry of data
- Provide the State Executive Director with quantitative and qualitative reports as part of an ongoing evaluation of the program's success
- Cooperate with County and State leaders to achieve shared goals and grow local organizations
- Nurturing relationships with local community leaders and activists
- Hit all metrics/goals for volunteer recruitment, voter contact and other program elements
- Support local Democratic organizations by helping keep office hours and lending help when available

#### **Diversity**

- We welcome applicants who are members of the various communities we will be organizing in including, but not limited to Latinx, Native American, Retiree, Students, LGBTQ

## **Qualifications and Skills**

- Understanding of common technology, familiarity with cell phones, comfortable using programs such as Google Drive, and the ability to learn new tools.
- Must be able to communicate clearly both verbally and written
- Valid driver's license and reliable transportation
- Able to work independently and self directed
- Excellent time management, and task organizing skills

## **Job Requirements**

- Willingness to relocate if you live out of Rock Springs or Green River
- The ability to travel independently
- The ability to work extended hours

## **Benefits**

Job Type: Full-time, Temporary

Salary: \$2,750.00 /month

Health Stipend, Cell Phone Stipend

The Wyoming Democratic Party is an equal opportunity employer.

**Submit a resume, cover letter, and 3 references to [Sarah@wyodems.org](mailto:Sarah@wyodems.org)**